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CLUB SPORTS ADMINISTRATION

The Competitive Sports professional staff is the primary contact for all clubs. Prior approval of club activities included but not limited to travel, planning events, budget expenditures, gear and logo approvals from trademark and licensing, and facility reservations must be submitted to the club’s designated primary contact. All offices are located on the third floor of the Recreation and Wellness Center. The Competitive Sports staff will periodically review team constitutions and bylaws, ensuring they remain consistent with current Auburn University Campus Recreation policies and procedures.

Contact Information

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Daniel Overstreet
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CLUB SPORTS PROGRAM OVERVIEW

What is a Club Sport?
The emphasis in Club Sports activities is leadership. The Competitive Sports staff provides encouragement, guidance, and coordination, but the club survives and thrives only by means of active student involvement and participation. Club Sports are athletic student organizations that practice and train in their sport to compete on and off campus against other colleges and universities. In order to be considered a club sport the club must be physical and athletic in nature while also showing the existence of a national or regional governing body.

The Competitive Sports staff will serve as the main administrative office for Club Sports. Each club team will have access to the office and any materials needed for the administration of the club. Mail will be sent to the Competitive Sports staff and will be distributed to the proper club members. Each club is assigned a primary contact from the Competitive Sports staff. The primary contact will provide one-on-one guidance for the club regarding scheduling, roster maintenance, reimbursement, travel requests and guidelines and any other club business as it relates to Auburn University Campus Recreation.
### 2020 - 2021 Active Clubs – Primary Contact

<table>
<thead>
<tr>
<th>Club</th>
<th>Contact</th>
<th>Club Email Address</th>
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<tbody>
<tr>
<td>Baseball</td>
<td>Daniel Overstreet</td>
<td><a href="mailto:baseball.club@auburn.edu">baseball.club@auburn.edu</a></td>
</tr>
<tr>
<td>Basketball</td>
<td>Nicholas Head</td>
<td><a href="mailto:basketball.club@auburn.edu">basketball.club@auburn.edu</a></td>
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<tr>
<td>Bass Fishing</td>
<td>Keegan Ashbee</td>
<td><a href="mailto:bassfishing.club@auburn.edu">bassfishing.club@auburn.edu</a></td>
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<tr>
<td>Clay Shooting</td>
<td>Keegan Ashbee</td>
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<tr>
<td>Climbing</td>
<td>Daniel Overstreet</td>
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<tr>
<td>Cycling</td>
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<tr>
<td>Field Hockey</td>
<td>Keegan Ashbee</td>
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<tr>
<td>Golf</td>
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<tr>
<td>Lacrosse – Women</td>
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<td>Power Lifting</td>
<td>Keegan Ashbee</td>
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<tr>
<td>Rowing</td>
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<td>Ultimate – Men</td>
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<tr>
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</tr>
<tr>
<td>Wrestling</td>
<td>Keegan Ashbee</td>
<td><a href="mailto:wrestling.club@auburn.edu">wrestling.club@auburn.edu</a></td>
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</tbody>
</table>

### COMMUNICATION

**Mail**
All letters, packages, and bank statements should be sent to the Auburn University Campus Recreation address.
ATTN: CLUB NAME
601 Heisman Drive
Auburn, AL 36849

**Email**
All clubs have access to university created email address. This email address should be used for official club correspondence and should be checked daily. Contact the club’s primary contact for login information.
**AU Involve Website**

All organizations have a website with AU Involve. While other personal club websites are allowed, AU Involve must be the official club website. The website should be updated with the current semester’s practice and competition schedule, and current photographs. Club’s are required to re-register as a Club Sport through AU Involve and Student Involvement each registration period. Student Involvement re-registration takes place May 1 – August 1 each year.

http://wp.auburn.edu/involve/

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**CLUB MEMBERSHIP**

Club Sports membership at Auburn University is limited to currently enrolled Auburn University students, faculty, and staff. VCOM students are not Auburn University students and are not eligible to be a member of a club sport. No university student, faculty, staff may be denied membership on the basis of race, sex, religion, national origin, color, age, disability, gender identity or expression, sexual orientation, or veteran status.

If the club is conducting try-outs, an evaluation form should be available, by request, (for participants) prior to the try-out.

All members must join the club annually through IMLeagues. The prospective members must complete all portions of the on-line waiver correctly. Club officers must manage their roster and remove non-participating members before September 15.

**Eligibility for Competition**

National governing bodies may have requirements for competition that exceed Campus Recreation’s membership requirements.

Former varsity athletes, graduate students, and faculty/staff may be restricted from participating in league or association competition. Please check with the specific national governing body in advance of competition for eligibility requirements.

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**CLUB LEADERSHIP**

**Officers**

Clubs will elect officers at a time stated in their constitution. Club officers cannot sign contracts for Auburn University. If you are not sure if an agreement/contract is for the club or Auburn University, please talk to the club’s primary contact to get clarification. The success of a club is directly related to the leadership from the elected officers. Each club is required to have the three following officers.

**President**

The president is responsible for the oversight of the club members and officers. The president is the primary liaison with the Competitive Sports staff. The duties of the president include but are not limited to communicating all Club Sports policies and procedures to members, completing and submitting all required reports and forms, and attending all officer trainings/meetings.
**Vice President**
The vice president’s duties may vary, but it is the responsibility of the vice president to represent the club if the president is unable.

**Treasurer**
The treasurer is responsible for the financial matters of the club. This includes keeping accurate records of all club accounts and funds and assisting the president with the budget proposal each spring semester.

**Officer Training**
At least one officer from each club should attend all mandatory meetings. These trainings/meetings are designed to inform club officers of the expectations of the Competitive Sports staff and to educate officers on policies and procedures, budget preparation, and other topics that apply to the Club Sports Program.

**Monthly Meetings**
Officers will meet with their primary contact monthly during the fall and spring semesters. Meetings will be scheduled with the primary contact, president and treasurer.

**Semester Officer Training/Meeting**
There will be a mandatory officer training meeting at the beginning of each academic year. The president and treasurer must attend while all officers are encouraged. All clubs will receive an email to the club’s account regarding the date and time.

**Officer Transition Meeting**
Each club’s current and incoming officers will meet with the primary contact at the end of spring semester. This meeting will discuss the transition of financial information, important deadlines for the upcoming year, expectations, scheduling requests among other items.

**Concussion Training**
Each club must have at least four (4 officers) complete the “Heads Up” Concussion Training. After completing the training, the course certificate must be submitted to your primary contact. The “Heads Up” certificate will be effective until CDC updates their training. Clubs labeled in the “higher risk” group may be required to submit a certificate for all members. Please see the link below.

https://www.train.org/cdctrain/course/1089855/

**Coaches**
Club Sport coaches are selected by the club and approved by the Competitive Sports staff. Coaches are selected to help improve a club’s performance; they do not run or manage the club operations. Club coaches are not employees of Auburn University and are not eligible for benefits or salary. Coaches are not authorized to make commitments or financial obligations on behalf of the club, Campus Recreation, or Auburn University. Coaches must register with the Competitive Sports staff each academic year prior to attending any practice/game. Coaches will also be required to complete a background check every three years.
The coach’s purpose is to be involved with coaching and teaching during practices and competitions. The coach is to refrain from all areas of club management. Coaches are not allowed to make purchases on behalf of the club and do not have access to any club funds. The club should not provide this information to the coach.

Campus Recreation has the right and obligation to protect all clubs. If in the staff’s opinion a coach has acted outside of his/her scope of authority and/or is not acting in the best interest of the club, the Competitive Sports program, Campus Recreation, and/or the University, the coach will be relieved of his/her coaching duties. All coaches must complete the Campus Recreation Coaches Application. Each coach will complete a background check.

Coaches are recommended to complete the Heads Up CDC Concussion training. After completion of the training, the certificate should be sent to the President of the club and forwarded to your primary contact. The Heads Up concussion training will provide coaches with educational information to assist club members. [https://www.train.org/cdctrain/course/1089818/](https://www.train.org/cdctrain/course/1089818/)

**FINANCIAL ACCOUNTS**

*External Club Checking Account*

The external account is set up through the bank of the club’s choosing. For continuity, the mailing address for the account shall be the Recreation and Wellness Center. All clubs’ banking information (debit cards and checks) will be stored in the Campus Recreation safe. Clubs must submit an external account request form to write checks or use their debit cards. A receipt is required for all debit card purchases. Campus Recreation does not have access to the external account but must be notified of purchases to be made and reserves the right to veto purchases not in the best interest of the club. The external checking account should be used for travel, club equipment, or any other use that benefits the entire club. **It is recommended that the club leadership meet with a Certified Public Account (CPA) or tax professional on an annual basis to ensure all tax laws are followed correctly** Please review the financial management guidelines found on the Student Involvement website [http://wp.auburn.edu/involve/organization-resources/financial-management/](http://wp.auburn.edu/involve/organization-resources/financial-management/)

*Internal Allocation Account*

The internal account is funding from Campus Recreation based on the club’s budget presentation, community service, fundraising, and administrative compliance from the previous year. Clubs will be notified of their allocation amount for the next school year as soon as the allocations have been approved. These funds may be used for travel, tournament fees, league dues, and facility rental. The funds allocated to the internal account are for the school year and cannot be carried over to the next year. Any unused funds will be returned to the Competitive Sports budget. The funds in this account can only be utilized in the form of reimbursements or direct payments to a vendor from Campus Recreation staff.
**Gift Account**
The gift account is money donated to the club through the Auburn University Office of Development. Money donated through the University must be spent according to University guidelines as the funds are now considered state funds. These funds can be rolled over if not used during the school year. **The funds in this account can only be utilized in the form of reimbursements or direct payments to a vendor from Campus Recreation staff.**

All gifts that are not monetary must be approved prior to the club taking possession. All donations must go through the Office of Development for the donor to receive the proper tax credit and/or documentation.

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**CLUB FUNDING**

**Budget Presentations**
Clubs can receive funding from Campus Recreation to support the operation of the organization by presenting to the Competitive Sports staff their proposed current budget and anticipated budget for the next year. Club’s tier level, fundraising, dues, community service, membership, etc., will be taken into account for the club allocation. **If a club is in the grey tier, the club will not be eligible for funding in their first year.** Allocated funding is not designed to cover all club expenses.

**Dues**
Each club should set dues based on the needs of the club for each year. Each member is responsible for paying his/her dues in the timeframe set by the club. The treasurer should collect dues and then immediately deposit dues into the external club bank account. The treasurer keeps a list of all members who have paid dues and issues receipts.

Club dues collected in the external account can assist in paying for full team related travel, club equipment, or any other use that benefits the entire club. Auburn University policies and procedures on responsible purchasing should be followed.

Dues should be collected (if necessary) for mandatory safety and game participation equipment only. Other additional items such as shirts, shorts, team gear is voluntary, and purchase cannot be mandated by the club. Mandatory equipment examples include but are not limited to game uniforms, protective pads for games, shared team equipment such as baseballs, lacrosse balls, discs etc. See fundraising options for Team shop information.

**Fundraising**
The Competitive Sports staff will set fundraising requirements for each club based on their budget allocation. Fundraising should be a goal for all, but is critical for the success of a club with large funding needs. Fundraising requires time, effort and creativity.

To receive credit for fundraising dollars, the fundraising form must be completed and submitted along with the deposit verification.

**Clubs can create a team shop to fundraise and purchase Auburn University club-specific apparel. For specifics on a team shop, please communicate with your primary contact.**
**Nationals Funding**
Campus Recreation may set aside funds to assist in attending national tournament competitions. Nationals funding must be requested by the president and treasurer. The club should outline (in a detailed budget) the costs associated with travel to the national tournament. Clubs may request national tournament funding once per academic year. Funding is subject to approval and availability. Clubs will be responsible to increase their fundraising total for the following year by 10% of funds received.

**Concessions Board**
The Concessions Board is money allocated by the President’s office to “Make life at Auburn better for faculty, staff, students, and the community”. The Concessions Board may grant money for one-time expenditures (uniforms/equipment). A club cannot ask for travel funds. If a club would like to request funds from the Concessions Board, the club must submit a proposal to their Competitive Sports primary contact for approval and processing. If Competitive Sports approves the presentation, the proposal is submitted to the concessions board. The club will make a formal presentation to the Concessions Board.

Club teams may request Concessions Boards funds if approved by the Competitive Sports staff and Campus Recreation.

Clubs must submit their presentation to their Primary Contact no later than 20 days prior to the Concessions board deadline.

**Sponsorships**
Before entering into a sponsorship agreement, communicate with your primary contact. Clubs are recommended to find alternative opportunities to fundraise and support their organization. Clubs should work with their Primary Contact to ensure University agreements are followed for any sponsorship. Campus Recreation and Auburn University must approve any sponsorship agreements and contracts.

**Insurance**
Auburn University and Campus Recreation have created a policy for excess medical and liability insurance which each club member will be charged. This insurance does not replace the need for club members to have their own personal primary insurance. Coverage is provided for all participants who are members of a covered club sport in a scheduled game, official tournament game, or practice session authorized, organized, or directly supervised Campus Recreation; and who are traveling as a team directly to or from such game or practice session. For additional questions or concerns please communicate with your primary contact. The insurance for the 2020-2021 school year is TBD.
ATHLETIC TRAINING

Certified Athletic Trainers (ATCs) are highly qualified health care professionals who operate under the direction of a physician. ATCs hold national licenses by the Board of Certification Inc. and a state license through Alabama Board of Athletic Trainers. These allied health care professionals provide primary care, injury and illness prevention, wellness promotion and education, emergent care, examination and clinical diagnosis, therapeutic intervention, and rehabilitation of injuries and medical conditions.

In a club sport setting at Auburn University these services include sideline ATC presence during games (when available), emergency care, and individual appointments for evaluation and rehabilitation of orthopedic injuries. If the ATC feels your injury warrants an evaluation by a physician, they can help in the referral process. ATCs are also available for general first aid, taping, and bracing of orthopedic injuries. ATCs may recommend athletes to seek further medical assistance with the appropriate medical professional. Campus Recreation has partnered with the Hughston Clinic to provide these services. To set up a consultation with an Athletic Trainer please email hughstonatc@yahoo.com.

CLUB OPERATIONS

Tier System
During the academic year, clubs will be responsible for completing necessary benchmark events/activities to be eligible to receive funding from Campus Recreation. There are four tiers that have varying levels of requirements to complete. The four tiers are Blue, Orange, White, Grey. Please see the complete Tier System Criteria attached as an addendum. Any club that does not complete the minimum criteria to be placed in the White tier will be placed into the Grey tier. Clubs that are classified in the Grey tier are ineligible for Campus Recreation allocated funding. Grey tier clubs will be required to fundraise towards the average tier allocated amount to advance to a different tier. Clubs that have consecutive years in the Grey tier may be subject to removal from the Club Sports program.

Community Service
All clubs will be required to complete community service hours. Community service hour requirements vary by tier. To receive credit for the community service hours, a community service form must be submitted. This form must be submitted no later than 3 business days after the community service event. Full community service requirements can be found in the Tier System Criteria document. Community service events must be held in Lee County unless prior approval is granted by the Competitive Sports staff. Community Service opportunity suggestions can be found on the service tab of AU Involve or through the University Outreach page https://auburnserves.com/Partner%3FsearchString%3D%26InterestFilter%3D38.

Club Reimbursement
Approved reimbursements will be made to the club. The club will reimburse individual members.

Reimbursement Request form
To receive reimbursement, itemized receipts, event proof and the reimbursement request form must be submitted to the Competitive Sports staff within three business days of the purchase or travel. Handwritten receipts will not be accepted. The receipt must contain the following:
1. Date and time
2. City and State
3. Billing amount itemized
   a. Gas receipts – price per gallon, number of gallons, total price, and club members cannot fill up in Auburn
   b. Hotel receipts – cannot be a booking receipt, must be a paid receipt. Must be a receipt from the hotel
4. DO NOT STAPLE, TAPE OR WRITE ON RECEIPTS.

Failure to submit paperwork and receipts within this 3-day period could result in the loss of reimbursement from Campus Recreation.

**AU Licensed Merchandise**

All merchandise (apparel, stickers, caps, etc.), must be purchased from a registered and approved vendor. Please check with your primary contact to ensure each vendor is properly licensed through the Auburn University Office of Trademark and Licensing. Any purchase that includes AU License or Logo (whether from external account or internal account) requires Competitive Sports approval.

**SCHEDULING GUIDELINES**

**Practice**

The Competitive Sports staff will determine practice schedules. In-season clubs will be given priority.

If a club decides to cancel practice for non-weather related reasons, it is the club’s responsibility to cancel practice at least 2 hours prior to the start time. A club officer must access IMleagues.com and cancel their scheduled practice. Clubs that do not cancel practice through the correct channels may be subject to the Standards of Conduct policy.

**Club Home Event/Tournament Guidelines**

A club’s competition schedule should be submitted to their primary contact two weeks after school begins in the fall. The schedule must be submitted on AU Involve. Exceptions will be made for clubs that do not have their conference schedule at that time.

The club will be notified once their competition schedule has been approved. It is recommended that clubs have a tournament manager who is not participating. An example timeline for an event is below.

1. If a club is charging an entry fee as a means of fundraising for their tournament, it is recommended that the fee be collected when teams submit their entry.
2. If a club has vendors, this information must be communicated with their primary contact at least 4 weeks prior to the event.
3. For home events/tournaments, a club must confirm with their primary contact at least two weeks out that the event/tournament is happening.
4. Club presidents must meet with their primary contact at least one week prior to an event to discuss the club’s responsibilities and needs.
5. For home tournaments, clubs must submit a final schedule to their primary contact at least five business days prior to the tournament.
**Competitive and Practice Scheduling Priority**

If a club’s league is in charge of scheduling and will not have schedules ready until after the two week deadline, the club’s request will be accepted, but approval will be based on facility availability. Please note that the submitted schedule is a request. Priority will be given to clubs “in-season” and with regards to all available resources.

Do not confirm your schedule until your home events have been approved.

**Inclement Weather**

If inclement weather threatens a practice, competition, or facility closure, the Competitive Sports staff will aim to make a cancellation decision by 3 p.m. on the day of the event. The club members will be notified through email, via IMLeagues cancellation, and/or the club email account. The final decision is made by the Competitive Sports staff.

When fields are closed due to weather and/or field conditions, clubs must stay off the fields.

The SportsPlex and Intramural Fields are monitored by a Thor Guard Lightning Prediction and Warning System. The Thor Guard system measures atmospheric conditions in the surrounding area. When the conditions reach the threshold for potential lightning, an alarm will sound (one long blast of the sirens) and the strobe lights will begin to flash.

Steps to take when the Thor Guard sirens and lights are activated:

1. All fields should be cleared and encourage members to seek immediate shelter.
2. Members may return to the Sportsplex/Intramural Fields only after the Thor Guard system gives the 'all clear' (3 short siren blasts and the lights go off), staff will unlock the entry gate and activities may resume.

**FACILITY GUIDELINES**

**Facility Usage**

The club is responsible for cleaning up the area after each practice and or club event.

The club is responsible for removing all equipment from the playing area after each practice/event. Alcoholic beverages are not permitted on or around any Campus Recreation facility. Tobacco products are not permitted on or around any Campus Recreation facility.

**Vendors**

All vendors must be approved. If your club will have an outside vendor at a club event, notify your primary contact at least 4 weeks prior to the event. Campus Recreation will contact the vendor for the necessary paperwork and certificates of insurance to be submitted.
**TRAVEL**

*Off Campus Travel*
Clubs traveling away from campus for competition, practice, events, tournament, etc. must follow Auburn University policies and the guidelines in this handbook. The competitive schedule submitted at the beginning of the semester will be the official request to travel, once approved by the Competitive Sports staff. The travel roster must include all club members and coaches traveling. The travel roster must be submitted at least three business days prior to the trip. The forms are completed through AU Involve. It is the responsibility of the individual club to submit all documentation on time. Failure to follow guidelines and submit all documentation will result in a loss of compliance points and/or possible loss of the privilege of traveling.

*Bus Travel*
The Competitive Sports staff must be notified of all bus travel, regardless of funding source (club external funds or Campus Recreation internal allocation). Auburn University has specific purchasing guidelines that must be followed. Competitive Sports staff will aid in this process.

*Lodging and Transportation*
Clubs will attend competitions that may require group transportation or lodging accommodations. Hotels and rental vehicle reservations should be confirmed prior to travel with the company. Club Sports represent Auburn University and Campus Recreation throughout the entire trip including staying at a hotel. Communicate with your primary contact for best practices.

*Emergencies while traveling*
In the case of an emergency or serious injury while traveling first take all necessary action steps for emergency care and then contact the club’s primary contact. Communicate with the primary contact as soon as possible for any vehicle accidents and/or anytime a club member is transported to the hospital.

*Post-Game/Event*
Following each game/event, the post-game report is to be submitted within 3 days (72 hours) of the game/event’s completion. Please include all injuries on the form. The completed reimbursement form with all receipts is due three business days after the game/event.

**EQUIPMENT/UNIFORMS**

*Equipment*
Any equipment purchased with university funding is university property. This includes uniforms purchased for club use. All items will be stored on university property when not in use by the club, if possible. Items not stored on university property (boats, trailers, etc.) will be randomly inspected.

Clubs may check out competition uniforms and equipment. Equipment will be checked out individually and assigned directly to a club member. All items must be returned. If not returned, the individual who checked out the equipment/uniform will be held responsible. Members will be charged a replacement fee. If a
member does not pay the replacement fee, the related club sport allocation fund may be docked in future years. All uniforms will be washed/dried when they are returned. For club members that individually check out uniforms and keep for the season, the uniforms MUST be cleaned after each competition to help with the durability of the uniform.

Teams looking to purchase equipment/uniforms should check with their primary contact about logo and licensing policies. All clothing/equipment must include the word “Club” on their items. Only game uniforms do not have to include the word “Club”. A full outline of policies can be located on the licensing website http://licensing.auburn.edu/clubsports/

**STANDARDS OF CONDUCT**

It is a privilege and not a right to be a member of a club sport at Auburn University. Every club sport member is expected to conduct him/herself in a manner that reflects positively on the club, Campus Recreation, and Auburn University. As a member of the student body at Auburn University, each club sport member must act in accordance with all university policies and procedures as published by the university. In addition, club sport members are required to obey the requirements and prohibitions set forth by municipal ordinances and state and federal laws, both criminal and civil. For details, please visit Auburn’s Code of Conduct: https://sites.auburn.edu/admin/universitypolicies/Policies/CodeofStudentConduct.pdf

Decisions on club accountability measures made by the Competitive Sports administrative staff may be appealed to the Associate Director of Programs within three business days from the outcome. Appeals may take 1-2 weeks to be heard. During the appeals process the club(s) decision will be upheld until a final decision has been determined. In cases involving a suspension of longer than 30 days, appeals may not be filed until one half of the suspension has been served.

Appeals will only be heard for the following reasons:

- Additional information provided not available at time of suspension meeting
- Suspension length not consistent with guidelines

At no time, may a club engage in any form of physical or emotional hazing of members or prospective members. Please see the link below for the Auburn University’s Anti-Hazing Policy. https://sites.auburn.edu/admin/universitypolicies/policies/antihazingpolicy.pdf

**Sportsmanship**

Campus Recreation wants clubs to compete at a high level and achieve as much success as possible. Club athletes should also be known as quality students with excellent sportsmanship. All sportsmanship related incidents must be reported on the postgame report.

**Discipline**

Each club is student-run and under the administration and guidance of the Competitive Sports staff. Club officers are expected to enforce policies within their clubs.

If a club commits an infraction or series of infractions that warrant probation, suspension or expulsion, the following measures may be taken:
• Fines up to $500.00, not to exceed the club’s annual Club Sports allocation.
• Suspension from specified Campus Recreation facilities
• Forfeiture of practice times
• Funds may be frozen
• Warning for suspension
• Loss of allocation funding
• Probation for a specified period, under specific terms and penalties
• Recommendations of continued review by the Executive Director for Campus Recreation and/or the university, the results of which will not be subject to further disciplinary action by Competitive Sports
• Adjustments to a club’s tier level

Warning
A warning will most likely accompany another disciplinary action that Competitive Sports finds necessary. The club will be given the warning for a first-time, low-level offense. The club will be given time to correct the issue. If the club does not address the issue, the club may be placed on probation.

Probation
Any club on probation will lose access to Campus Recreation internal account money for a period of time determined by the Competitive Sports staff. Clubs may also lose practice facility/times.

Suspension
Clubs on suspension lose access to Campus Recreation internal account money, Campus Recreation facilities (for practices and events), and are not be allowed to compete for a period of time determined by the Competitive Sports staff.

Expulsion
Any club expelled will lose their Campus Recreation internal account and access to facilities, will not be allowed to practice or compete, and will be referred to the Office of Student Conduct.
Addendum 1

Blue Tier

- Club must fundraise at least 75% of its allocated budget from current academic year
  - If club receives Nationals Funding they will be required to raise 10% of received funding the following academic year
  - Member dues do not count towards fundraising total
- Club must participate in 4 competitions not including National Tournaments
- Club must complete 125 total hours of community service in a minimum of 3 unique community service events. A minimum of 10 members in attendance at each event
  - Only one community service event may be directly related to the club’s sport
  - Community service events must take place within Lee County unless prior written approval is received from Competitive Sports staff
- Must attend all scheduled monthly advisory meetings with Competitive Sports primary contact. These meetings will be 30-60 minutes long scheduled monthly during the fall and spring semesters
- Clubs must provide documentation of alumni networking on social media platforms, emailing newsletters, etc.
  - All Campus Recreation and Auburn policies remain in effect for alumni communication and will be enforced (including policies regarding alcohol and other drugs)
- New clubs will be exempt from this requirement until their first class of athletes has graduated
- Club must have 2 representatives (one being an officer) at all 5 Club Leadership Talks during the academic year

Orange Tier

- Club must fundraise at least 50% of its allocated budget from current academic year
  - If club receives Nationals Funding they will be required to raise 10% of received funding the following academic year
  - Member dues do not count towards fundraising total
- Club must participate in 3 competitions not including National Tournaments
- Club must complete 75 total hours of community service in a minimum of 2 unique community service events. A minimum of 8 members in attendance at each event.
  - Only one community service event may be directly related to the club’s sport
  - Community service events must take place within Lee County unless prior written approval is received from Competitive Sports staff
- Must attend all scheduled monthly advisory meetings with Competitive Sports primary contact. These meetings will be 30-60 minutes long scheduled monthly during the fall and spring semesters.
- Clubs must provide documentation of alumni networking on social media platforms, emailing newsletters, etc.
  - All Campus Recreation and Auburn policies remain in effect for alumni communication and will be enforced (including policies regarding alcohol and other drugs)
  - New clubs will be exempt from this requirement until their first class of athletes has graduated
- Club must have 2 representatives (one being an officer) at all 5 Club Leadership Talks during the academic year
White Tier

- Club must fundraise at least 25% of its allocated budget from current academic year
  - If club receives Nationals Funding they will be required to raise 10% of received funding the following academic year
  - Member dues do not count towards fundraising total
- Club must participate in 2 competitions not including National Tournaments
- Club must complete 50 total hours of community service in a minimum of 2 unique community service events. A minimum of 7 members in attendance at each event.
  - Only one community service event may be directly related to the club’s sport
  - Community service events must take place within Lee County unless prior written approval is received from Competitive Sports staff
- Must attend all scheduled monthly advisory meetings with Competitive Sports primary contact. These meetings will be 30-60 minutes long scheduled monthly during the fall and spring semesters.
- Clubs must provide documentation of alumni networking on social media platforms, emailing newsletters, etc.
  - All Campus Recreation and Auburn policies remain in effect for alumni communication and will be enforced (including policies regarding alcohol and other drugs)
  - New clubs will be exempt from this requirement until their first class of athletes has graduated
- Club must have 2 representatives (one being an officer) at all 5 Club Leadership Talks during the academic year